2015 Digital Humanities Seed Grants: Call for proposals

The digital humanities use "digital media and technology to advance the full range of thought and practice in the humanities, from the creation of scholarly resources, to research on those resources, to the communication of results to colleagues and students" (Cohen 2011).

IDRH is pleased to announce its Digital Humanities Seed Grants, which encourage KU faculty and academic staff to pilot a collaborative project using digital technologies, which should in turn result in a more competitive subsequent external funding application.

Description: Proposals should be for initial or intermediate stages of digital humanities research, and include a commitment to apply within a year for external funding. Grants may be used for pilot projects, develop ideas via a workshop, attend workshops or do research travel, hold a substantial planning session, or similar activities. Projects can include, but are not limited to:

- text analysis and data-mining techniques;
- data visualization techniques;
- applying of Geographic Information Systems to humanities research;
- examining the emerging multimedia and multimodal technologies in the humanities
- collaborative work via Internet sites and tools (e.g. commons-based peer production)
- development of new digital tools for analyzing and making available digital resources
- new digital models of publication and dissemination of scholarship
- digital technology for research and teaching

Outcomes: IDRH Seed Grants should result in pilot projects, plans, or prototypes that will be used to pursue subsequent external funding. Successful applicants will be asked to present their project as part of the Hall Center for the Humanities Faculty Seminar in Digital Humanities.

Eligibility: KU full-time humanities and social science faculty
Anticipated funding levels: Up to $15,000.

Deadline #1: Mandatory participation in the DH Tornado research session on October 24, 2014
Deadline#2: Full proposals due on Monday, **1 December 2014**, 5 pm to **idrh@ku.edu**

Please refer to the Seed Grant Proposal Guidelines for more information:
http://idrh.ku.edu/seedgrants

The Institute for Digital Research in the Humanities (IDRH) provides resources and training in the practices and tools of the digital humanities, facilitating interdisciplinary academic collaborations and innovative externally-funded research.

INSTITUTE FOR DIGITAL RESEARCH IN THE HUMANITIES

The University of Kansas

2015 Digital Humanities Seed Grants
Proposal Guidelines

Description: Projects should be for the initial stages of digital research in the humanities, and include a commitment to apply within a year for external funding. Seed grants may be used to create pilot projects, develop ideas via a workshop, attend workshops, support project-related research travel, hold a substantial planning session, or similar activities. Projects can include, but are not limited to:

- text analysis and data-mining techniques;
- data visualization techniques;
- applying of Geographic Information Systems to humanities research;
- examining the emerging multimedia and multimodal technologies in the humanities
- collaborative work via Internet sites and tools (commons-based peer production)
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Outcomes: IDRH Seed Grants should result in pilot projects, plans, or prototypes that will be used to pursue subsequent external funding. Successful applicants may be asked to present their project as part of the Hall Center for the Humanities Faculty Seminar in Digital Humanities.

Eligibility: An eligible PI is a KU humanities or social science faculty member. Partners may include other KU or non-KU faculty of any academic discipline, library faculty, or professionals with specialized, technical knowledge necessary to the success of the proposed humanities project. KU graduate students whose dissertations or Master's work is related to the project may form part of a team consisting of at least two senior partners. Teams may be intra-disciplinary or inter-disciplinary.

Anticipated funding levels: Up to $15,000.

Proposals consist of a two-part process:
1. Project consultation: Project PIs must participate in the Digital Humanities Tornado research sharing and brainstorming session held on October 24, 2014, 1pm – 4pm at The Commons in Spooner Hall.

2. Full proposal due 1 December 2014, 5 pm

Applications must be submitted in pdf format to idrh@ku.edu before 5 p.m. on December 1, 2014. Award notifications will be made in late January.

Research Timeline: Up to 12 months; final reports are due to the co-Directors at **idrh@ku.edu** by 5 p.m. on July 1, 2016.

Since this seed grant is partly a pre-proposal for external funding applications, PIs and their collaborator(s) are **encouraged** to **work as early as possible in consultation with Bobbi Rahder, the Grant Development and Management Specialist in the Humanities Grant Development Office** (HGDO), on their IDRH seed grant applications. He will work closely with the researchers to develop individual work schedules and an overall timeline for completing the components of the application, offer preliminary reviews in advance of the application deadline, and provide information on potential external funding sources. Applicants wishing to take advantage of this service must contact John via email (jschneiderwind@ku.edu) or phone (785-864-7833).

Selection Criteria:
An interdisciplinary committee appointed by the IDRH Co-Directors will review and recommend recipients according to the following required and desired criteria:

Required Selection Criteria
1. **Project has clear concept, goals, scope and outcomes achievable in the time frame;**
2. **Project integrates digital tools and methods for creation, analysis, or communication of humanities research;**

Digital tools include but are not limited to computer software and hardware, desktop or web-based applications, as well as digital audio, video, and imaging equipment. Digital methods may be qualitative or quantitative, diachronic or synchronic, collaborative or crowdsourced.

3. **Project has potential to make a significant and lasting contribution to one or more disciplines, including the digital humanities;**
4. **PI has clear commitment to the continued development of the project beyond the seed grant period, including applying to at least one major external funding source in or by 2015;**

Please name the agency/ies, initiative(s), and target date(s) to which you will apply. A *major* funding source is an external research grant or fellowship, not merely a travel stipend or short-term grant. Explain how your pilot project or workshop will increase your chances of obtaining that funding.

5. **Project may include but does not solely concern digitization**

The digitization of analog materials (for example, slide scanning or audio capture) is recommended for data preservation, but if included, should only be part of a larger analytic project.

6. **Project is a collaboration between two or more researchers**

The two researchers may be in the same or different departments/units; one may be faculty and the other, academic staff, and/or information technologists.
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Desired Selection Criteria
1. Extramural funding target is a major research grant, not a fellowship.
2. Two or more plausible funding targets are identified.
3. Collaboration is between two or more disciplines.

4. Project trains students in the digital humanities.
5. Results in one or more publications.
6. The data will be publicly available.
7. Project includes a data management plan (including a specification of data formats, metadata, backup, and data longetivity in open standards)

IDRH, together with KU Libraries, offers consulting, instruction, and specific support for data management by appointment.

Awards may NOT be used for:
- Editions, unless a new edition makes innovative use of digital technology (e.g. for analysis and/or dissemination).
- Surveys or inventories of collections;
- Preparation of textbooks intended for classroom use;
- Policy studies or educational impact assessments;
- Research in educational methods or tests; or
- Digitization of materials, unless part of a larger analytical digital project.

Application Guidelines

1. Digital Humanities Tornado research sharing and brainstorming session
Please attend the DH Tornado event, scheduled for Friday, October 24, 2014, 1pm – 4pm at The Commons in Spooner Hall. The event is aimed at developing internal grant proposals based in interdisciplinary collaboration between KU faculty (staff and grad students also welcome). It will bring researchers together to develop proposals for seed grants in the Digital Humanities and all allied fields, including but not limited to Computer Science and Information Technology, genomics, geography, law, journalism, social sciences and other fields.

2. Full proposal
Please submit complete proposals, collated in the order below, in pdf format with the file name 2015IDRHgrant_SURNAME.pdf (no spaces, substituting your surname for "SURNAME") to **idrh@ku.edu** by 5 PM on December 1, 2014. Materials received after 5 p.m. on the deadline date will not be considered.
A complete proposal consists of the following five parts:

1. **Cover Sheet** (form provided below)
The cover sheet contains the project name, abstract, PI and collaborator(s) name and contact information. The abstract explains the project's goals, activities and methods, and expected results.

2. **Project description**
Proposal narratives should **not to exceed 3 single-spaced pages, with one-inch margins and 12-point type.** (Any bibliography does not count when calculating page limits.) The narrative should address the following points:

- *Purpose and Significance*: Provide a clear and concise explanation of the overall proposed research project and its value to the digital humanities. Give the key idea that

motivates the work. Explain the core question or questions that the project seeks to address, and why these questions matter to your field(s) and to the digital humanities.

- *Methods and Sources:* Describe which data sources you will use, how you will prepare them, and how you will analyze them. Be specific about the tools (e.g. software) and data standards you will use, if applicable.
- *Required and Desired Selection Criteria:* Your narrative should address all the required selection criteria, and as many of the desired criteria (above) as possible. This includes a specific promise to apply to external funding agencies for further support of the project.
- *Research Team*: Describe the qualifications, roles, and responsibilities of all research project team members, and what value collaboration adds to the project.
- *Work Plan and Timeline:* Make timeline in a minimum of three-month increments, showing which project partners will complete what work when.
- *Data Sustainability:* Describe plans for preserving your data. Ideally, make a commitment to share publicly some or all of your data.
- *Outcomes and Dissemination:* Describe the anticipated long-term digital and other products of the larger project of which the seed grant work is a part, including likely vehicles for dissemination of the final product to both public and academic audiences. Discuss how the work planned for the seed grant period contributes to a larger project.

3. A two-page Biosketch (vita) for each participant:
A Biosketch is an abbreviated CV that focuses on project-relevant work; not to exceed 2 pp.
- Education, including the dates when degrees were awarded;
- Employment record;
- Most relevant publications (to the current project);
- Most relevant digital humanities experience (including but not limited to software programs, methods known, and training)
- List of applicant's funding (awards and grants) received during the last five years (please separate KU-internal from external grants.)

4. **A budget and justification (form provided below)**
A completed form details how the requested funding will be used to advance the project.

Responsibilities of Award Winners
- Awardees must submit at least one major external grant application during the seed grant tenure or within the 9-month period following the seed grant period (e.g. a National Endowment for the Humanities Digital Startup *or* Collaborative Research *or* Preservation and Access Grant proposal, or an ACLS Digital Innovation Fellowship, or an Institute of Museum and Library Sciences National Leadership Grant, or a National Science Foundation research grant proposal in your discipline). Awardees are encouraged to work with and submit external applications related to the project through the Hall Center Humanities Grant Development Office.

- Award winners must submit their final reports on the project to the IDRH Co-Directors by 5 p.m. on July 1, 2016, following the end of the grant period. The report must describe

the outcomes of the efforts, the current stage of the project, and plans for continuing the project beyond the collaborative seed grant period, including external funding plans.

- Successful applicants should be willing to present their project as part of the Hall Center for the Humanities Faculty Seminar in Digital Humanities.

Direct questions about Digital Humanities Seed Grants to the IDRH co-Directors Arienne Dwyer (4-2649, anthlinguist AT ku.edu) or Brian Rosenblum (4-8883, brianlee AT ku.edu, replace the AT with @). Proposals should emailed to **idrh@ku.edu**.

Please submit proposals in pdf format with the file name 2015IDRHgrant_SURNAME.pdf (no spaces, substituting your surname for "SURNAME") to **idrh@ku.edu** by the deadline.

Deadline: 1 December 2014, 5 pm   **Notification**: late January 2014

Institute for Digital Research in the Humanities
Digital Humanities Seed Grants

Project Title: _____

_____

Research Project Abstract (maximum 600 characters [including spaces], 12 point type)

Project Start and End Dates _____

Amount Requested _____

List of external funding opportunities to which the proposal will be submitted during or following the seed grant tenure (provide agency names, grant programs and to which deadlines (MM/YY) you will apply, based on the most recent known deadlines)

Contact Information for Researchers
Please list the name of the PI who will serve as IDRH's contact for the project.

1. P.I.'s Name: _____

Academic Title: _____

Department/Unit: _____

Home Address: _____

City: _____

State: _____ Zip Code: _____

Telephone (work): _____ (home): _____

Email: _____

2. Collaborator's Name: _____

Academic Title: _____

Institution/Department: _____

Home Address: _____

City: _____

State/Province: _____ Zip/Postal Code: _____ Country: _____

Telephone (work): _____ (home): _____

Email: _____

(Add additional sheets as necessary to list all project collaborators, giving the above information
for each.)

PROJECT NARRATIVE
(up to 3 single-spaced pages)

BUDGET AND JUSTIFICATION FORM
Institute for Digital Research in the Humanities
Digital Humanities Seed Grants
2015 Competition

Please use this form to complete your budget and justification for the funds requested. If more space is needed, please attach additional sheets. Round amounts to the nearest whole dollar.

1. Wages for KU Faculty PIs and Student Assistants
Salary can be paid only to KU faculty and only during the summer. The amount of summer salary requested is not to exceed the equivalent of six weeks of academic year salary per KU investigator. Hourly wages can be paid to KU graduate and/or undergraduate student assistants throughout the calendar year. For each person receiving summer salary or wages provide: name, rank/title, amount of salary or wages, amount of fringe benefits, and a justification for the salary request. Calculate fringe benefits for faculty at 28% and for graduate students at 4%. Explain how each of these proposed expenditures will advance the project.

Salary and Wages Total: $

2. Consultant Fees
If proposing seed grant funds to pay consultants, list each consultant's name, title, and institution. Indicate the hourly or daily rate, the number of hours or days the consultant will work, and the total amount. Briefly summarize what each consultant will do and how that work will advance the collaborative research project.

Consultant Fees Total: $

3. Travel
Travel expenses may be paid for both KU and non-KU collaborators. Indicate who will be traveling, to/from destinations, and anticipated dates of travel. Itemize estimated expenditures such as transportation, lodging, meals, or other travel-related costs in US dollars. Explain how the proposed travel will advance the project.

Travel Total: $

4. Supplies and Materials
Itemize all supplies and materials for which funding is requested. List each item, its quantity, and cost. Explain why these supplies and materials are needed to advance the project.

Supplies and Materials Total: $

5. Other Costs

List each item, its cost, and give a brief explanation of why these items are needed to advance the project.

Other Costs Total: $

TOTAL REQUEST: $